



480 Broadway  
Rochester, NY 14607  
Phone: 585.546.6732  
[www.rcsdk12.org/sww](http://www.rcsdk12.org/sww)  
Aylin Allen, *Principal*  
Jennifer DeFranco, *Assistant Principal*

---

Dear SWW Families,

On behalf of the staff at School Without Walls, it is my honor to welcome you to the 2025-26 school year! I am extremely proud to be the principal of this amazing learning community, where I had the pleasure of teaching English and serving as the assistant principal.

We are excited to partner with you to ensure every student reaches their full potential. Strong collaboration between families and school staff is key to student success. We invite you to be involved in our school community by joining our Parent Teacher Organization (PTO) and/or School-Based Planning Team (SBPT). Your voice matters and helps shape the future of our school.

### **Important Updates and Expectations**

As the building principal, the safety of students and staff is paramount. As a result, all students and visitors are **required** to be scanned upon entering the building. Visitors are subject to additional security procedures. In addition, SWW students need to know that scanning entails awareness of items that should not be brought to school. Please refer to the RCSD Code of Conduct for more information regarding these prohibited items, such as tasers, knives, vapes, mace (pepper spray), etc. Students who bring these items to school may be subject to disciplinary measures. **In addition, any confiscated items will not be returned.**

### **School Hours:**

Our school day runs from 8:20 AM to 3:00 PM. All students are expected to be present and on time.

### **Personal Needs:**

All students receive 60 minutes for Personal Needs, which includes 30 minutes for lunch and 30 minutes designated for academic support. Participation in academic support is an expectation for all students. In addition, all students are **mandated to meet with their advisors for bi-weekly conferences**, which can take place during this time as well.

### **Food Delivery Policy:**

For safety reasons, food deliveries (including Uber Eats, DoorDash, etc.) will not be accepted or held for students, either inside or outside the building. We expect all families and students to adhere to this policy.

**Electronic Device Policy:**

There is a new statewide electronic device policy now mandated by New York State. **Please refer to the letter that was sent home for full details, and you can also find this information on our website at <https://www.rcsdk12.org/sww>, in accordance with New York State Education Law §2803.**

You will also find a copy of our Student/Parent Compact enclosed. This agreement outlines the behaviors and expectations that ensure a safe, supportive, and academically focused environment. **Please review the compact with your child and return the signed copy on the first day of school.** You may also view our Student and Family Handbook on our school's website.

Once again, the SWW staff and I warmly welcome you to the new school year. We appreciate your continued support and look forward to a successful year ahead!

Sincerely,

*Aylin Allen*